



**Early Childhood Educator
Downtown Victoria YMCA-YWCA**

Vacancies: 1

Position: Permanent Full-Time

Placement: Immediate

Wage: \$20.30/hour (increase to \$21.32/hour after probationary period)

Hours: 40 hours per week

Nature and Scope:

Reporting to the Childcare Supervisor, the Early Childhood Educator will work directly within the early childhood program, providing high quality care and creative programming for children in a group setting. Working in collaboration with the childcare team, Educators are responsible for delivering the YMCA Playing to Learn curriculum to children from 30 months to 5 years of age. They will ensure that children are well supervised and provided with developmentally appropriate and fun programming options. A priority will be maintaining excellent communication with families and other stakeholders.

This permanent full-time position is entitled to a YMCA-YWCA individual membership; 15 days vacation; and a cost-shared benefits package (after completion of the probationary period) which includes:

- Medical (MSP coverage; eligible after one month)
- Health Care, Drug Plan, Dental, Vision, EAP
- Extended Health Care
- Life Insurance
- YMCA Canada Pension Plan (eligible after one year)

Responsibilities:

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children
- To assist with the planning and implementation of a consistent child centered program in accordance with YMCA-YWCA and CCFL standards, including YMCA Playing to Learn curriculum standards
- To interact directly with the children, facilitating a healthy learning environment
- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community
- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements
- To maintain confidentiality of all information related to the centre, the children, their families, and staff
- To work effectively and as an active member of the staff team, assisting with other duties and responsibilities as required
- To attend all YMCA Playing to Learn professional development sessions and other training as required
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms
- To release children only to those authorized by parent/guardian

Qualifications:

- Early Childhood Educator License to Practice in BC required
- Infant/Toddler Educator License to Practice and Special Needs Educator Certificate, or additional courses/training related to child growth and development are an asset
- Experience working with children in a child care/recreation setting
- Strong written and verbal and communication skills
- High level of organization and customer service skills
- Current First Aid and CPR required
- A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required
- A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required*

*Note: Cost reimbursed after successful completion of the probationary period.

To Apply: Please send a cover letter and resume to:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline:** *This posting will close when a suitable candidate has been found.*
- 2. Please indicate in your cover letter how you heard about this position.**
- 3. Short-listed candidates may be interviewed upon receipt of application.**
- 4. We thank all applicants, but only short-listed candidates will be contacted.**

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.