



**Recreation Sport Volunteer – Basketball Coordinator
Downtown Victoria YMCA-YWCA**

Vacancies: 1-2

Position: Volunteer

Placement: Immediate

Hours: Thursdays, 8:00-10:00pm

Sundays, 3:00-5:00pm

Substitute shifts available Tuesdays 5:30-7:30pm; Thursdays 8:00-10:00pm; & Sundays 3:00-5:00pm

Nature and Scope:

The Recreation Sport Volunteer – Basketball Coordinator provides excellence in customer service and support to the members and participants of the basketball program. Reporting to the Program Coordinator - Children’s Recreation Programs and Adult Recreation Sports, the volunteer in this position will facilitate a basketball program while maintaining a friendly, welcoming and safe environment following the rules and guidelines set out by the YMCA-YWCA of Vancouver Island. The volunteer will provide excellent customer service to all members.

The Recreation Sport Volunteer – Basketball Coordinator must be able to work unsupervised, commit to at least one volunteer shift a month, must stay up-to-date with all certifications and training required for the volunteer position, and must maintain open communication with the Program Coordinator - Children’s Recreation Programs and Adult Recreation Sports regarding program operations, absences, or concerns as they arise.

Responsibilities:

- To coordinate recreational basketball while following the rules and guidelines set out by the YMCA-YWCA of Vancouver Island.
- To create a safe, friendly and welcoming atmosphere.
- Provide participants with information on equipment set up/take down, rules, techniques, safety precautions and game play.
- To ensure excellent customer service is provided.
- To maintain and develop relationships with members, participants, staff and other volunteers within the YMCA-YWCA.

Qualifications:

- Current Standard First Aid and CPR C required
- A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required
- Knowledge and understanding of the rules of basketball is required
- Experience playing/coaching basketball is preferred
- Coaching qualifications are an asset.

Competencies:

- Commitment to Health and Safety
- Commitment to Organization Vision and Values
- Customer Service
- Teamwork
- Communication
- Problem Solving
- Planning and Organization

To Apply: Please send a cover letter and resume to:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline:** *This posting will close when suitable candidates have been found.*
- 2. Please indicate in your cover letter how you heard about this position.**
- 3. Applications will be short-listed for interviews as they are received.**
- 4. We thank all applicants, but only short-listed candidates will be contacted.**

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.