



**Early Childhood Educator or Early Childhood Educator Assistant
Eagle Creek YMCA-YWCA (View Royal, BC)**

Vacancies: 1

Position: Permanent Part-Time

Placement: ~February 2019

Hours: 27.5 hours per week

Wage: Early Childhood Educator Assistant wage rate: \$18.50 per hour

Early Childhood Educator wage rate*: Starting at \$20.30/hour; increasing to \$21.32/hour after probationary period.

**Qualified candidates receive an additional \$1/hour as per the MCFD's ECE Wage Enhancement Program (must meet program eligibility criteria).*

Nature and Scope:

Reporting to the Childcare Supervisor, the Early Childhood Educator or Early Childhood Educator Assistant will work directly within the early childhood program, providing high quality care and creative programming for children in a group setting. Working in collaboration with the child care team, Educators are responsible for delivering the YMCA Playing to Learn curriculum to children from 10 months to 5 years of age. They will ensure that children are well supervised and provided with developmentally appropriate and fun programming options. A priority will be maintaining excellent communication with families and other stakeholders.

This permanent part-time position is entitled to a YMCA-YWCA individual membership; 15 days pro-rated vacation; and a cost-shared benefits package (after completion of the probationary period) which includes:

- Medical (MSP coverage; eligible after one month)
- Health Care, Drug Plan, Dental, Vision, EAP
- Extended Health Care
- Life Insurance
- YMCA Canada Pension Plan (eligible after two years of continuous service)

Responsibilities:

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children
- To assist with the planning and implementation of a consistent child centered program in accordance with YMCA-YWCA and CCFL standards, including YMCA Playing to Learn curriculum standards
- To interact directly with the children, facilitating a healthy learning environment
- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community
- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements
- To maintain confidentiality of all information related to the centre, the children, their families, and staff

- To work effectively and as an active member of the staff team, assisting with other duties and responsibilities as required
- To attend all YMCA Playing to Learn professional development sessions and other training as required
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms
- To release children only to those authorized by parent/guardian

Qualifications:

- Early Childhood Educator or Early Childhood Educator Assistant License to Practice in BC required
 - Infant/Toddler Educator License to Practice and Special Needs Educator Certificate, or additional courses/training related to child growth and development are an asset
 - Experience working with children in a child care/recreation setting
 - Strong written and verbal and communication skills
 - High level of organization and customer service skills
 - Current First Aid and CPR required
 - A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required
 - A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required*
- *Note: Cost reimbursed after successful completion of the probationary period.

To Apply: Please send a cover letter and resume to:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline:** This posting will close when a suitable candidate has been found.
- 2. Please indicate in your cover letter how you heard about this position.**
- 3. Applications will be short-listed for interviews as they are received.**
- 4. We thank all applicants, but only short-listed candidates will be contacted.**

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.