



Maintenance Worker (Casual/On-Call)
Westhills YMCA-YWCA & Eagle Creek YMCA-YWCA (Westshore)

Vacancies: 1

Position: Casual/On-Call

Placement: April 2019

Wage Range: \$22.00 - \$29.00 per hour

Hours: Variable (0 to 35 hours per week)

Situation:

The YMCA-YWCA of Vancouver Island is a dynamic charitable organization whose mission is to enhance individual and community potential through participation, learning and leadership. With over 135 years of history serving Victoria and the surrounding communities, the YMCA-YWCA is a member Association of both YMCA Canada and YWCA Canada. The Facility Maintenance staff provide services to both the Westhills YMCA-YWCA and Eagle Creek YMCA-YWCA. The Westhills facility includes a lap pool, lazy river, warm water therapy pools, waterslides, health and fitness facilities, multi-purpose rooms, and a childcare centre; the Eagle Creek facility includes fitness facilities, a multi-purpose room and a childcare centre.

Nature and Scope:

The Casual Maintenance Worker role is an on-call job which provides coverage for completion of major projects, as well as staff on vacation leave, holiday and other absences. The successful applicant must be flexible in work days and hours. Reporting to the Manager of Facility Maintenance (Westshore), the successful applicant will work in a “hands-on” capacity to ensure the buildings, systems, and equipment are in excellent condition in keeping with Association and YMCA Canada standards. This includes adhering to planned maintenance schedules for equipment and the facility, addressing any concerns that arise, undertaking emergency repairs, and assisting in related projects as assigned.

These new facilities present a challenging and progressive work environment which will provide interesting and satisfying employment for those who seek to make a positive contribution to a community-based organization. To ensure effective operational support, the successful applicant will be required to work shifts that assist in covering the facility hours of operation (5:30am to 10:30pm), and must be able to work a flexible schedule, including evenings, weekends and holidays.

Responsibilities:

- Utilizes Automated Building System and related software systems for maximum efficiency of the facility
- Undertakes preventative and prescribed maintenance and repairs to building systems and equipment
- Ensures the safe and continual operation of the pools, whirlpool, sauna and steam room; including related equipment, chemicals and cleanliness as required by relevant legislation and Association standards



- Responds to work orders including: maintenance and repair of cardio and strength equipment, plumbing, mechanical, carpentry and minor electrical repairs, fire safety and emergency equipment, and similar
- Takes appropriate action to rectify problems and make recommendations for improvements
- Follow all policies and procedures that ensure the safe, practical and efficient operation of the department
- Reports any and all maintenance issues to the Manager of Facilities Maintenance
- Liaise with and direct any outside service providers or contractors (as assigned by supervisor)
- Responds to all emergencies in the facility and ensures the safety of all members, property and self by following established Health & Safety practices and procedures and adheres to all Association policies and national YMCA cleaning and maintenance standards
- Performs other related duties as assigned

Qualifications:

- Related building or mechanical trade certificate required, or equivalent education and experience
- Experience in pool operation an asset; Pool Operator Certificate 1 required (certification must be obtained within the first 6 months)
- Well-developed interpersonal and relationship building skills; ability to establish rapport and excellent communication with participants, staff and volunteers; good written communication skills
- WHMIS training (any additional safety training is an asset)
- Familiarity with computerized facility management applications an asset; demonstrated proficiency with Microsoft Windows and Office Suite required
- Commitment to the Mission of the Y, its diversity, and volunteerism
- Flexible availability including evenings, weekends and on-call
- A Police/RCMP Clear Criminal Record Check with Vulnerable Sector Screening is required
- Current Standard First Aid with CPR C is required

To Apply: Submit a cover letter and resume to the address below. Applications must specify the days and hours of availability:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline:** This posting will close when a suitable candidate has been found.
- 2. Please indicate in your cover letter how you heard about this position.**
- 3. Applications will be short-listed for interviews as they are received.**
- 4. We thank all applicants, but only short-listed candidates will be contacted.**

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.