



**Children and Youth Recreational Program Staff
Westhills YMCA-YWCA (Langford, BC)**

Vacancies: 2

Position: Permanent Part-Time (1 vacancy) & Casual (1 vacancy)

Placement: May 2019

Wage: \$15.55/hour

Hours: Permanent Part-Time shifts:

Sunday 9:30am-12pm

Monday 8:45am-12:45pm/4:30pm-7:30pm

Tuesday 5pm-8:15pm

Wednesday 8:45pm-10:45am/4:30pm-7:30pm

Thursday 8:45am-12:45pm/5pm-8:15pm

Casual shifts:

Saturday 8:45am-12:45pm

Sunday 8:45am-12:45pm

Wednesday 5pm-8:15pm

(With the ability to pick up additional morning and evening shifts throughout the week)

**Please note that the above shifts are subject to change as required.*

Nature and Scope:

The Children and Youth Recreational Program Staff team provides high quality programs and services to our members and participants, and work as members of the Health, Fitness and Aquatics program team. This includes maintaining a safe environment, providing safe and enjoyable recreational programs for families and children ages 0-12 years of age. The range of programming includes (but is not limited to) supervision of the following activities: PlayCare (childminding), family activities (parents with young children), active games, adventure clubs, and sports programs.

Casual positions are entitled to an individual YMCA-YWCA membership.

Permanent part-time positions are entitled to a YMCA-YWCA individual membership; 15 days pro-rated vacation; and a cost-shared benefits package (after completion of the probationary period) which includes:

- Medical (MSP coverage; eligible after one month)
- Health Care, Drug Plan, Dental, Vision, EAP
- Extended Health Care
- Life Insurance
- YMCA Canada Pension Plan (eligible after two years of continuous service)

Responsibilities:

- Provide excellent customer service to members, volunteers, and staff
- Set-up and take-down of program equipment and other equipment as required

- Ensure that equipment is safe and in good repair (report any malfunctions and remove any damaged equipment immediately)
- Maintenance and cleaning duties as required
- Ensure the safety of all members, participants, staff, and property by following YMCA-YWCA Vancouver Island standards/policies/procedures and ensuring they are maintained amongst all members and staff
- Monitor commitment to service excellence by role modelling and maintaining YMCA SAM 2.1 standards
- Develop and maintain professional and courteous relationships with members and participants
- Contribute as a member of the staff team in the overall operation of the Health, Fitness and Aquatic Centre, including performing other duties as assigned

Qualifications:

- Current Standard First Aid and CPR C required
- A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required
- Experience in leading activities for children ages 0 to 12 years
- Reliable and dependable
- Ability to communicate effectively with children in the target age group
- Able to deliver programs (with appropriate age activities) in keeping with YMCA-YWCA standards
- Ability to establish and maintain positive communication with parents

Competencies:

- Commitment to Organization Vision and Values
- Commitment to Health and Safety
- Customer Service
- Teamwork
- Communication
- Problem Solving
- Planning and Organization

To Apply: Please send a cover letter and resume to:

Human Resources
 YMCA-YWCA of Vancouver Island
 Email: hr@vancouverislandy.ca

Please Note:

- 1. Application Deadline:** This posting will close when suitable candidates have been found.
- 2. Please indicate in your cover letter how you heard about this position.**
- 3. Internal applicants are expected to inform their supervisor prior to application.**
- 4. We thank all applicants, but only short-listed candidates will be contacted.**

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.