



**Lifeguards and Swim Instructors**  
**Westhills YMCA-YWCA (Langford, BC)**

**Positions:**

Permanent Part-Time: 20-34 hours/week

Casual: Up to 19 hours/week (on call or regular shifts)

**Placement:** Ongoing

**Wage Range:** \$17.46 - \$18.49/hour (+ benefits for permanent positions)

**Hours:** Various shifts available - weekday morning, afternoon, and evenings and weekends; however, due to the seasonal peaks in our operation, the work schedule will flex to accommodate the needs of our members and participants.

**Nature and Scope:**

The Aquatic Staff team provides high quality programs and services to our members and participants, and works as a member of the Health, Fitness and Aquatics program team. This includes maintaining a safe aquatic environment, educating the public regarding safe swimming habits, and providing progressive swimming instruction in the YMCA aquatic system.

Permanent part-time (PPT) positions require the flexibility to work weekends, opening/closing shifts and some statutory holidays (rotational basis). Permanent part-time positions qualify for 3 weeks paid vacation, pro-rated based on hours worked, a YMCA-YWCA individual membership, as well as a cost-shared group benefits plan after the probationary period which includes:

- Healthcare, Drug Plan, Dental, Vision, EAP Plan
- Extended Health Care
- Life Insurance
- Eligibility for the YMCA Canada Pension Plan (eligible after two years of continuous service, if required hours are met)

Casual positions are entitled to a YMCA-YWCA individual membership.

**Responsibilities:**

*(As relevant to the specific position with the Aquatic team)*

- Provide excellent customer service to members, volunteers, and staff
- Ensure all safety and lifeguarding procedures are adhered to, and in the event of an emergency respond as trained by the Association
- Enforce all rules and regulations and maintain order in designated area as a proactive approach to ensuring safety and accident prevention
- Plan, organize and implement core lesson plans/daily lesson plans, progress reports and evaluations
- Maintain accurate, up-to-date progress sheets and records for participants
- Keep Daily Log up-to-date and accurate
- Set-up and take-down lane markers, program and other equipment as required
- Ensure that equipment is safe and in good repair (report immediately any malfunctions and remove any damaged equipment immediately)

- Maintenance and cleaning duties as required
- Assist in the supervision and leadership of assistant instructors and volunteers
- Ensure the safety of all members, participants, staff, and property by following YMCA-YWCA standards/policies/procedures and ensuring they are maintained amongst all members and staff
- Monitor commitment to service excellence by role modelling and maintaining YMCA SAM 2.1 standards Develops and maintain professional and courteous relationships with members and participants
- Contribute as a member of our staff team in the overall operation of the Westhills Y Branch, including performing other duties as assigned

**Qualifications:**

- Current Lifesaving Society National Lifeguard certification required
- Current Lifesaving Society Airway Management and Oxygen Administration (AMOA) certification required
- Current YMCA Swim Instructor or Lifesaving Society Swim Instructor or Red Cross Water Safety Instructor certification required
- Current Standard First Aid and CPR C certification required
- Clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required
- Current Lifesaving Society Lifesaving Instructors certification a strong asset
- YMCA or BCRPA Aquafit certification a strong asset

**Competencies**

- Commitment to Organization Vision and Values
- Commitment to Health and Safety
- Customer Service
- Teamwork
- Communication
- Problem Solving
- Planning and Organization

**To Apply:** Please send a cover letter and resume, indicating the position that you are applying for (and preferred hours - PPT or Casual) in the subject line of your email, to:

Human Resources  
 YMCA-YWCA Vancouver Island  
 Email: [hr@vancouverislandy.ca](mailto:hr@vancouverislandy.ca)

**Please Note:**

- 1. Application Deadline:** This posting will remain open until suitable candidates have been found.
- 2. Please indicate in your cover letter how you heard about this position.**
- 3. We thank all applicants, but only short-listed candidates will be contacted.**

*The YMCA-YWCA of Vancouver Island is an equal opportunity employer.*