



**Light Duty Cleaners / Custodians
Downtown YMCA-YWCA (Victoria, BC)**

Vacancies: 1
Positions: Permanent Part-Time
Placement: September 2021
Wage Rate: \$16.00 to \$16.50 per hour
Hours: Sunday 8am-1pm; Monday 10am-6pm, Tuesday to Thursday 2:30pm-6pm
Hours subject to change based on demands of the branch, flexibility is required. Extra hours available for shift coverage.

Nature and Scope:

Join our Y staff team and work within a positive, welcoming, and safe environment at the Downtown Victoria YMCA-YWCA. Light Duty Cleaners/Custodians will provide excellent cleaning services throughout the Downtown Y facility. The main responsibilities of this position are to clean the fitness facility, including change rooms and washrooms, exercise areas and equipment, and public areas (lobby, stairways, and halls) at the Downtown Y. Considerable attention to detail is required.

Permanent positions are entitled to a free YMCA-YWCA individual membership; 15 days vacation (prorated for Permanent Part-Time); and a cost-shared benefits package (after completion of the probationary period) which includes:

- Health Care, Drug Plan, Dental, Vision, EAP
- Extended Health Care
- Life Insurance
- YMCA Canada Pension Plan (eligible after two years of continuous service for Permanent Part-Time)

Responsibilities:

- Ensure that all areas are clean and tidy.
- Clean change rooms, showers, bathrooms, and fitness program areas, hallways etc. (Includes cleaning fitness equipment)
- Ensure high-touch/common surface areas are disinfected according to the Y's COVID-19 Safety Plan procedures.
- Wet/dry mop floors as required (for spills, etc.), sweeping, and cleaning windows.
- Refill all dispensers (soap, paper towel etc.) and stock supplies as required.
- Follow all Health and Safety policies and procedures.
- Attend staff meetings, planning sessions and training events as required.
- Other related duties as directed/required.

Qualifications:

- Minimum of 1-3 months cleaning/janitorial experience and some knowledge of cleaning products is preferred (***Note: we are willing to train**).
- Good attention to detail and a focus on customer service.
- Ability to be self-directed and work with minimal supervision.
- Current Standard First Aid and CPR C certification required (can be obtained within one month of start date).
- A clean Police/RCMP Criminal Record Check with Vulnerable Sector Screening required (prior to start date – not required at the application stage).

To Apply: Please send a cover letter and resume (or a YMCA-YWCA Application Form available [here](#)) indicating the position that you are applying for in the subject line of your email to:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

- 1. *Application Deadline:* This posting will close when suitable candidates have been found.**
- 2. *Please indicate in your cover letter which position how you heard about this position.***
- 3. *Applications will be short-listed for interviews as they are received.***
- 4. *We thank all applicants, but only short-listed candidates will be contacted for an interview.***

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.