



## Light Duty Cleaner | Custodian Downtown YMCA-YWCA (Victoria, BC)

**Vacancies:** 2  
**Positions:** Permanent Part-Time  
**Placement:** July 2022  
**Wage Rate:** \$18.00 per hour  
**Hours:** Position #1: Mon-Wed 10:30am-3:30pm; Friday 2:30-7:30pm  
Position #2: Tues, Wed 7am -11am; Thursday, Friday 7am-2:30pm

### Nature and Scope:

Join our Y staff team and work within a positive, welcoming, and safe environment at the Downtown Victoria YMCA-YWCA. Light Duty Cleaners/Custodians will provide excellent cleaning services throughout the Downtown Y facility. The main responsibilities of this position are to clean the fitness facility, including change rooms and washrooms, exercise areas and equipment, and public areas (lobby, stairways, and halls) at the Downtown Y. Considerable attention to detail is required. Please note that the hours subject to change based on demands of the branch; flexibility is required. Extra hours may be available for shift coverage.

Permanent positions are entitled to a free YMCA-YWCA individual membership; 15 days vacation (pro-rated for Permanent Part-Time); **paid sick days (as per policy - 18 per year,, pro-rated for Permanent Part-Time, accrued); and a cost-shared benefits package (after completion of the probationary period) which includes:**

- **Health Care, Drug Plan, Dental, Vision, EAP**
- **Extended Health Care**
- **Life Insurance**
- **YMCA Canada Pension Plan (eligible after two years of continuous service for Permanent Part-Time)**

Other benefits are outlined in the Y's Personnel Policies.

### Responsibilities:

- Ensure that all areas are clean and tidy.
- Clean change rooms, showers, bathrooms, and fitness program areas, hallways etc. (Includes cleaning fitness equipment)
- Wet/dry mop floors as required (for spills, etc.), sweeping, and cleaning windows.
- Refill all dispensers (soap, paper towel etc.) and stock supplies as required.
- Follow all Health and Safety policies and procedures.
- Other related duties as directed/required.

### Qualifications:

- Minimum of 1-3 months cleaning/janitorial experience and some knowledge of cleaning products is preferred (\*Note: we are willing to train).
- Good attention to detail and a focus on customer service.
- Ability to be self-directed and work with minimal supervision.
- Current Standard First Aid and CPR C certification required (can be obtained within one month of start date).
- A clean Police/RCMP Criminal Record Check with Vulnerable Sector Screening required (prior to start date – not required at the application stage).
- The YMCA-YWCA has implemented a mandatory COVID-19 vaccination policy requiring all staff and volunteers to be fully vaccinated.

**To Apply:** Please send a cover letter and resume (or a YMCA-YWCA Application Form available here) indicating the position that you are applying for in the subject line of your email to:

Human Resources  
YMCA-YWCA of Vancouver Island  
Email: [hr@vancouverislandy.ca](mailto:hr@vancouverislandy.ca)

*Please Note:*

1. *Application Deadline: This posting will close when suitable candidates have been found.*
2. *Please indicate in your cover letter how you heard about this position.*
3. *Applications will be short-listed for interviews as they are received.*
4. *We thank all applicants, but only short-listed candidates will be contacted for an interview.*

***The YMCA-YWCA of Vancouver Island is an equal opportunity employer.***