



UPDATED - March 3, 2023

## Early Childhood Educator or ECE-Assistant Downtown YMCA-YWCA (Victoria, BC)

**Vacancies:** 1

**Position:** Permanent Full-Time\*

**Placement:** March 27, 2023 **(Note: start date is negotiable)**

**Hours:** 40 hours per week\*

**Wage:** ECE-A: \$21.32/hour *(plus benefits – see Compensation below)*

ECE: \$27.21/hour\*\* *(plus benefits – see Compensation below)*

ECE IT: \$28.33/hour\*\* *(plus benefits – see Compensation below)*

**NOTES:** \*Candidates seeking a reduced work week will also be considered

\*\*This wage rate includes the additional \$4/hour provided by MCFD's ECE Wage Enhancement Program (for qualified candidates).

### **Nature and Scope:**

Reporting to the Child Care Supervisor, the Early Childhood Educator will work directly within the program, providing fun, high quality care and creative programming for children in a group setting. Working in collaboration with the child care team, Educators are responsible for delivering the play-based curriculum to children from 30 months to 5 years of age (with occasional support to the toddler program). They will ensure that children are well supervised and provided with developmentally appropriate and fun programming options.

### **Compensation:**

This permanent full-time position is entitled to a YMCA-YWCA individual membership; **15 days paid vacation; paid sick days; and a cost-shared benefits package (after completion of the probationary period) which includes:**

- **Health Care, Drug Plan, Dental, Vision, EAP**
- **Extended Health Care**
- **Life Insurance**
- **YMCA Canada Pension Plan (as per eligibility requirements in the plan)**

### **Responsibilities**

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children
- To assist with the planning and implementation of a consistent child centered program in accordance with YMCA-YWCA and CCFL standards, including YMCA Playing to Learn curriculum standards
- To interact directly with the children, facilitating a healthy learning environment
- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community

- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements
- To maintain confidentiality of all information related to the centre, the children, their families, and staff
- To work effectively and as an active member of the staff team, assisting with other duties and responsibilities as required
- To attend all YMCA Playing to Learn professional development sessions and other training as required
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms
- To release children only to those authorized by parent/ guardian

**Qualifications:**

- Current ECE or ECE-A License to Practice in BC required
  - Special Needs Educator Certificate, or additional courses/training related to child growth and development are an asset
  - Experience working with children in a child care/recreation setting
  - Strong written and verbal and communication skills
  - High level of organization and customer service skills
  - Current First Aid and CPR required
  - A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required\*
  - A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required\*
- \*Note: Cost reimbursed.
- Must provide proof of COVID-19 vaccination (2 doses)

**To Apply:** Please send a cover letter and resume to:

Human Resources  
 YMCA-YWCA of Vancouver Island  
 Email: [hr@vancouverislandy.ca](mailto:hr@vancouverislandy.ca)

**Please Note:**

- 1. Application Deadline: Interested applicants should submit their applications as soon as possible - Shortlisting for interviews takes place as applications are received.**
2. Please indicate in your cover letter how you heard about this position.
3. We thank all applicants, but only short-listed candidates will be contacted.

*The YMCA-YWCA of Vancouver Island is an equal opportunity employer.*