



Light Duty Cleaner / Custodian Young Moms Program

Classification: Casual

Wage Rate: \$24.00 - \$26.00 per hour

Placement: Immediate

Hours: **8 – 10 hours per week** (scheduling of days and hours to be negotiated)

Applicants are asked to include their work availability in their application (must specify days and times).

Nature and Scope:

We want you to join our team of enthusiastic Y staff! Join our team and work within a positive, welcoming, and safe environment at the Young Moms Program. Light Duty Cleaners/Custodians will provide excellent cleaning services throughout the facility common areas and office, with occasional work in suites (post move-out). The main responsibilities of this position are to clean the common area floors, washrooms, kitchen surfaces and appliances, and windows. Considerable attention to detail is required.

Casual positions are entitled to a free individual YMCA-YWCA membership; other benefits are outlined in the Personnel Policies.

Responsibilities:

- Ensure that all areas are clean and tidy.
- Clean areas as above; disinfect as per requirement.
- Wet/dry mop floors as required (for spills, etc.), sweeping, and cleaning windows.
- Refill all dispensers (soap, paper towel etc.) and stock supplies as required.
- Follow all Health and Safety policies and procedures.
- Other related duties as directed/required.

Qualifications:

- Minimum of 1-3 months cleaning/janitorial experience and some knowledge of cleaning products is preferred (***Note: we are willing to train**).
- Good attention to detail and a focus on customer service.
- Ability to be self-directed and work with minimal supervision.
- Current Standard First Aid and CPR C certification preferred.
- A clean Police/RCMP Criminal Record Check with Vulnerable Sector Screening required (prior to start date – not required at the application stage).

To Apply: Please send a cover letter and resume (or a YMCA-YWCA Application Form) to:

Human Resources
YMCA-YWCA of Vancouver Island
Email: hr@vancouverislandy.ca

Please Note:

1. *Application Deadline: This posting will close when suitable candidates have been found.*
2. *Applications will be short-listed for interviews as they are received.*
3. *We thank all applicants, but only short-listed candidates will be contacted for an interview.*

The YMCA-YWCA of Vancouver Island is an equal opportunity employer.