



## **Early Childhood Educator Downtown YMCA-YWCA (Victoria, BC)**

**Vacancies:** 1

**Position:** Permanent Part-Time

**Placement:** May 12, 2025

**Hours:** 25-35 hours per week, Monday to Friday

**Wage:** ECE: **\$30.63/hour\*** (*plus benefits – see Compensation below*)

ECEA: **\$22.62/hour** (*plus benefits – see Compensation below*)

**NOTE:** *\*This wage rate includes the additional \$6/hour provided by MCFD's ECE Wage Enhancement Program (for qualified candidates).*

### **Nature and Scope:**

Working alongside a dedicated team of professionals, you provide high quality care and creative programming for children in a group setting. In collaboration with your co-workers and reporting to the Child Care Supervisor, you plan and implement a child-led, play-based curriculum for children aged 30 months to 5 years. You engage and build meaningful relationships with children, co-workers, families and external stakeholders while ensuring children are well supervised and provided developmentally appropriate, fun choices.

This role is classified as a Permanent Part Time position, working 5 days per week for 5 hours per day. Occasional opportunities to increase to 8 hours of work per day will be available, based on program scheduling needs.

### **Compensation:**

This permanent part-time position is entitled to a YMCA-YWCA individual membership; **15 days paid vacation (prorated); paid sick days (as per policy); and a cost-shared benefits package (after completion of the probationary period) which includes:**

- Health Care, Drug Plan, Dental, Vision, Employee Assistance Plan
- Extended Health Care
- Life Insurance, AD&D and Long-Term Disability
- YMCA Canada Pension Plan (as per eligibility requirements in the plan)
- Paid Professional Development Opportunities

### **Responsibilities**

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children.
- To assist with the planning and implementation of a consistent child centered program in accordance with YMCA-YWCA and CCFL standards, including YMCA Playing to Learn curriculum standards
- To interact directly with the children, facilitating a healthy learning environment

- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community.
- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements.
- To maintain confidentiality of all information related to the centre, the children, their families, and staff.
- To work effectively and as an active member of the staff team, assisting with other duties and responsibilities as required
- To attend all YMCA Playing to Learn professional development sessions and other training as required
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms
- To release children only to those authorized by parent/ guardian

**Qualifications:**

- Current ECE License to Practice in BC preferred.
  - The current ECEA License to Practice combined with experience working in licensed childcare would be accepted.
  - Special Needs Educator Certificate and/or Infant Toddler Certificate, or additional courses/training related to child growth and development are an asset.
  - Experience working with children in a childcare setting.
  - Strong written and verbal and communication skills
  - High level of organization and customer service skills
  - Current First Aid and CPR required (Standard First Aid with CPR-C must be completed within the first month of employment)
  - A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required\*
  - A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required\*
- \*Note: Cost reimbursed.

**To Apply:** Please send a cover letter and resume to:

Human Resources  
YMCA-YWCA of Vancouver Island  
Email: [hr@vancouverislandy.ca](mailto:hr@vancouverislandy.ca)

**Please Note:**

1. **Application Deadline: April 23, 2025.**  
*Please note that interviews will be scheduled as qualified applications are received.*
2. *Please indicate in your cover letter how you heard about this position.*
3. *We thank all applicants, but only short-listed candidates will be contacted.*

***The YMCA-YWCA of Vancouver Island is an equal opportunity employer.***