



## **Infant/Toddler Early Childhood Educator Westhills YMCA-YWCA (Langford, BC)**

**Vacancies:** 2

**Position:** Permanent Full-Time

**Placement:** August 11, 2025

**Hours:** 40 hours per week, Monday to Friday

**Wage:** ECE: **\$24.63/hour\*** (*plus benefits – see Compensation below*)

ECE IT: **\$25.81/hour\*** (*plus benefits – see Compensation below*)

### **NOTES:**

*\*This position is eligible for an additional \$6/hour provided by MECC's ECE Wage Enhancement Program (for qualified candidates).*

### **Nature and Scope:**

Working alongside a dedicated team of professionals, you provide high quality care and creative programming for children in a group setting. In collaboration with your co-workers and reporting to the Child Care Supervisor, you plan and implement a child-led, play-based curriculum for children aged 12 months to 5 years. You engage and build meaningful relationships with children, co-workers, families and external stakeholders while ensuring children are well supervised and provided developmentally appropriate, fun choices.

This role is classified as a permanent full-time position, with shifts assigned at the Westhills YMCA-YWCA Child Care location, based on program scheduling needs.

### **Compensation:**

This permanent full-time position is entitled to a YMCA-YWCA individual membership; **15 days paid vacation; paid sick days (as per policy); and a cost-shared benefits package (after completion of the probationary period) which includes:**

- **Health Care, Drug Plan, Dental, Vision, Employee Assistance Plan**
- **Extended Health Care**
- **Life Insurance, AD&D and Long-Term Disability**
- **YMCA Canada Pension Plan (as per eligibility requirements in the plan)**

### **Responsibilities**

- To read, understand and follow all YMCA-YWCA policies and procedures related to the guidance and care of children.
- To assist with the planning and implementation of a consistent child centered program in accordance with YMCA-YWCA and CCFL standards, including YMCA Playing to Learn curriculum standards
- To interact directly with the children, facilitating a healthy learning environment
- To establish and maintain positive daily communication and interaction with families, providing quality customer service and building meaningful relationships within the community.

- To ensure that all safety and supervision standards are implemented and maintained according to YMCA-YWCA and licensing requirements.
- To maintain confidentiality of all information related to the centre, the children, their families, and staff.
- To work effectively and as an active member of the staff team, assisting with other duties and responsibilities as required
- To attend all YMCA Playing to Learn professional development sessions and other training as required
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms
- To release children only to those authorized by parent/ guardian

**Qualifications:**

- **Current ECE/IT License to Practice in BC required. License in progress may be considered.**
- Special Needs Educator Certificate or additional courses/training related to child growth and development are an asset.
- Experience working with children in a childcare setting.
- Strong written and verbal and communication skills.
- High level of organization and customer service skills.
- Current First Aid and CPR required (Standard First Aid with CPR-C must be completed within the first month of employment).
- A clear Ministry of Justice Criminal Record Check with Vulnerable Sector Screening required.\*
- A clear Police/RCMP Criminal Record Check with Vulnerable Sector Screening required.\*

\*Note: Cost reimbursed.

**To Apply:** Please send a cover letter and resume to:

Human Resources  
YMCA-YWCA of Vancouver Island  
Email: [hr@vancouverislandy.ca](mailto:hr@vancouverislandy.ca)

**Please Note:**

1. *Application Deadline: July 11, 2025.*  
*Please note that interviews will be scheduled as qualified applications are received.*
2. *Please indicate in your cover letter how you heard about this position.*
3. *We thank all applicants, but only short-listed candidates will be contacted.*

***The YMCA-YWCA of Vancouver Island is an equal opportunity employer.***